**WSAC**

**Statement of Receipts and Payments for year ended 31st December 20**

|  |  |  |  |
| --- | --- | --- | --- |
| **Receipts:** |  |  |  |
| Balance on hand – 1st January 20 *(This should be the* ***reconciled*** *balance from last year)* |  |  |  |
| Grant from Headquarters |  |  |  |
| Fundraising |  |  |  |
| Membership received |  |  |  |
| Sale of Equipment |  |  |  |
| Cash Sponsorship |  |  |  |
| Other Sources – ***Please list details on page 2.*** |  |  |  |
|  |  |  |  |
| Total |  |  |  |
|  |  |  |  |
| **Expenditure:** |  |  |  |
| ***Paid to Headquarters*** |  |  |  |
| * Membership ......................................................................... |  |  |  |
| * Other (Certs etc.) .................................................................. |  |  |  |
| ***Travel and Subsistence excluding WS Weeks*** |  |  |  |
| * Examiners ............................................................................ |  |  |  |
| * Instructors ............................................................................ |  |  |  |
| * Water Safety Weeks T & S .................................................. |  |  |  |
| Pool Hire |  |  |  |
| Hire of premises (meetings & lectures etc.) |  |  |  |
| Purchase of equipment |  |  |  |
| Advertising & Publicity |  |  |  |
| Competitions |  |  |  |
| Secretarial Expenses |  |  |  |
| Transport |  |  |  |
| Miscellaneous (bank charges etc.) – ***Please list details on page 2***. |  |  |  |
| Special Projects**\* *Please list details on separate sheet*** |  |  |  |
| Balance on hand 31st December 20 |  |  |  |
|  |  |  |  |
| Total |  |  |  |

Please indicate if a deposit account is held by your WSAC and if so please show reconciled balance at Dec. 31st.

**A Deposit account is/is not held.** Balance: €

Certified to be a true and accurate account: Hon. Treasurer:

Chairman/Hon. Secretary:

**Details of receipts from other sources as shown on Statement of Receipts and Payments:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Details of miscellaneous expenditure as shown on Statement of Receipts and Payments**:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Budget Surplus Projects**

**If your Water Safety Area Committee holds a surplus of over €20,000.00 at year-end, then please identify the project(s) these funds will be used for in the table below:**

**Confirm the amount of Surplus funds for the year 20 is:**

|  |  |  |
| --- | --- | --- |
| **Project(s) planned:** | **Projected Cost:** | **Timeframe for Completion:** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

***Water Safety Area Committees that hold a surplus and do not identify projects for the use of these funds will not be eligible for a grant from Irish Water Safety that year.***

### WSAC Bank Reconciliation

**Balance** in Bank at 31st December 20 € \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(As per certificate)

**Less** Cheques written in the year 20 , but not cashed before 31 December 20

(Will appear in 20 statements)

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Cheque No.** |  | Amount |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Total uncashed cheques €**

**Reconciled Balance on hand at 31 December 20** **: € \_\_\_\_\_\_\_\_\_\_\_\_\_**

Please return this form completed together with Bank Certificates of Balance before 31st January.

Signed: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### WSAC Equipment

It is hereby certified that the following items of equipment are in the custody of the

Area Water Safety Committee at 31st December 20 .

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **DETAILS OF EQUIPMENT** |  | **VALUE IF KNOWN** |  | **SERIAL NO.** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |
| 6. |  |  |  |  |  |
| 7. |  |  |  |  |  |
| 8. |  |  |  |  |  |
| 9. |  |  |  |  |  |
| 10. |  |  |  |  |  |

Signed: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### SEAI Monitoring Reporting

|  |  |
| --- | --- |
|  | **Total Litres p.a.** |
|  |  |
| **Water Safety Vehicles**:  Diesel/Petrol Litres |  |
|  |  |
| **Water Safety Boats:**  Gas/Diesel Litres |  |
|  |  |
| **Water Safety Premises:**  % of Electricity used for Space Heating |  |
|  |  |
|  |  |

Signed: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### WSAC Programme for 20

|  |  |  |
| --- | --- | --- |
| **1.** | Travel and Subsistence |  |
|  | * Examiners |  |
|  | * Instructors |  |
|  | * Competitors |  |
| **2.** | Pool Hireage |  |
| **3.** | Hire of premises (meetings, film shows, lectures etc.) |  |
| **4.** | Purchase of equipment |  |
| **5.** | Advertising & Publicity |  |
| **6.** | Competitions |  |
| **7.** | Secretarial Expenses |  |
| **8.** | Bank Charges |  |
| **9.** | Miscellaneous (Occasional/Non Repetitive Items) |  |

I certify the above is an accurate assessment of my Committee’s requirements for the year 1st January to 31st December 20 .

**N.B.** Details of weeks/courses, venues and cost per hour for pool hire should be given in respect of **1** and **2** above.

*I agree to the management of my personal data in accordance with the General Data Protection Regulations (GDPR) 2018.*

Signed: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_